

BENTHAM TOWN COUNCIL



Town Clerk:
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30th June 2021

**There will be a Meeting of the Bentham Town Council on
Monday 5th July 2021 at 7.30 pm
– to be conducted in the Ballroom at Bentham Town Hall.**

All Town Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

30/06/2021
Christine Downey
(Clerk/RFO)

**Presentation 6.45 to 7.15pm: The value of Bentham
Moving Forward developing a Community Led Plan,
and the role that the council could play in supporting this.**

By Mark Hopley of Community First Yorkshire

Community First Yorkshire is an independent registered charity, whose aim is to understand and advocate for the needs of rural communities and to support the rural and voluntary sector in terms of their organisational development. Part of their remit involves working with local councils and communities to develop "Community Led Plans".

A Community Led Plan can be a means of: Finding out what matters to local people and how they want to contribute to community life; developing an evidence base of community needs which could be met creatively; and working collaboratively with the council and others during 2021 and beyond for community benefit.

They have been working with a range of community groups and charities from both High and Low Bentham under the umbrella of Bentham Moving Forward.

AGENDA

76. **Apologies** from members unable to attend: -
 - 76.1 To Note Apologies for absence given in advance of the meeting.
 - 76.2 To consider acceptance of reasons for absence – if consideration of reason requested.

77. **Declaration of Interest:** -
 - 77.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
 - 77.2 To Approve Dispensation Requests – if dispensation request received.

78. To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
(**NB:** for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

79. To **Confirm the Minutes** of the previous meetings on 21st June 2021. (Paper 2021/104)

80. To receive the **Police Report** and allow members to ask questions for information – if any. (Paper 2021/105)

81. To receive a **report from the Public Safety Officer** and allow members to ask questions for information – if any.

82. To receive the **Clerks Report** (for information only). (Paper 2021/106)

83. To receive **reports from CCllr and DCllrs** (for information only) – if any.


84. To consider and comment upon **New Planning Applications**
 - 84.1 2020/22176/FUL. Partial demolition of existing double garage and section of stone wall. Erection of single-storey 2-bedroom annex for use a holiday accommodation. Alterations to stone wall to create pedestrian access. At Mewith House, Mewith Lane, Low Bentham, Lancaster, LA2 7DH.
 - 84.2 2021/22867/FUL. Change of use to 2 dwellings (Class C3 – Dwellinghouses), construction of replacement rear extension, and other alterations. 6 Station Road, High Bentham, Lancaster, LA2 7LF.
 - 84.3 2021/22959/VAR. Application to vary condition 2 (approved plans) of approved planning permission 2020/21311/FUL. Land At Duke Street, High Bentham, Lancaster.

85. To consider and note **Highway Matters** for information – if any. (Councillors can comment on any minor highway issues currently causing concern).

86. Usage of the **Town Hall:** -
 - 86.1 To consider **reopening the Town Hall for coffee mornings** and to agree a way forward.
 - 86.2 To consider the position regarding usage of the stage and to agree a way forward.

87. To agree the **Accounts for Payment.**

88. To sign and approve the **Annual Return**
- 88.1 To review the statement of internal control and the effectiveness of the system of internal control. (Papers 2021/107 and 2021/108)
 - 88.2 To receive the audit report from the internal auditor. (Paper 2021/109)
 - 88.3 To review the effectiveness of the internal auditor. (Paper 2021/110)
 - 88.4 To confirm Yorkshire Internal Audit Services appointment for the year 2021/2022.
 - 88.5 To review and agree the council audit plan for 2021/2022. (Paper 2021/111)
 - 88.6 To receive the Annual Internal Audit Report for 2020/2021. (Paper 2021/112 page 3)
 - 88.7 To agree and approve the annual governance statement. (Paper 2021/112, page 4 – Section 1)
 - 88.8 To agree and approve the accounting statements. (Paper 2021/112, page 5 – Section 2)
89. To review the **Standing Order** which have been amended in respect of public participation at committee meetings. (Paper 2021/113)
90. To consider the **number of council meetings** being held and agree a way forward. (Paper 2021/114)
91. To receive an update regarding **The Bentham Masterplan** if available, and agree any actions.
92. **Open Spaces** matters: -
- 92.1 Regarding **Philip Harvey Playing Field**: -
 - 92.1.1 To consider a quote for a “No parking in front of these gates” sign. (Paper 2021/115)
 - 92.1.2 To consider installing more “No Dog” Signs.
 - 92.1.3 To review items from inspection reports and agree a way forward. (Paper 2021/116)
 - 92.2 To consider the recommendation from the Open Spaces committee for the six benches to be replaced in the current year. (Paper 2021/117)
 - 92.3 To consider the quote for way markers for the Heritage Trail and to agree a way forward. (Paper 2021/118)
93. To consider quotes for the **valuation of the Community Youth Building** and to agree a way forward: -
- 93.1 From Fisher Hopper. (Paper 2021/119)
 - 93.2 from Richard Turner & Sons. (Paper 2021/120)
94. To consider the situation regarding **CCTV at Goodenber Road Play** area and to agree a way forward. (Paper 2021/121)
95. To receive **reports from councillors** who represent the Council on other bodies for information only – if any.
96. Items for next meeting **and minor items for information** only.
97. Date of next meeting.



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(Clerk/RFO).