

BENTHAM TOWN COUNCIL



Town Clerk:
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28th April 2021

There will be a Meeting of the Bentham Town Council Open Spaces Committee on 4th May 2021 at 7.30 pm – to be conducted remotely.

**ANYBODY WISHING TO ATTEND, PLEASE EMAIL THE TOWN CLERK AT
townclerk@benthamtowncouncil.co.uk
FOR AN INVITATION PROVIDING JOINING DETAILS AND INSTRUCTIONS**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

28/04/2021

Christine Downey
(Clerk/RFO)

AGENDA

- OS1. To elect a **Chairperson** for 2021/2022.
- OS2. Apologies from members unable to attend: -
 - 2.1 To **Note Apologies** for absence given in advance of the meeting.
 - 2.2 To consider acceptance of reasons for absence – if consideration of reasons requested.
- OS3. Declaration of Interest: -
 - 3.1 To **Note Declarations of Interest** not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
 - 3.2 To Approve Dispensation Requests – if dispensation request received.
- OS4. To approve **Minutes** of 8th March 2021. (Paper OS2021/12)
- OS5. To receive an update on the **Open Spaces budget**. (Paper OS2021/13)

- OS6. **Street Lighting** renewal programme – to receive an update regarding Barn ducting recently installed near Duke Street/High Bentham Business park (Just up from lamppost 34), and to agree a way forward.
- OS7. Planting: -
- 7.1 To consider arrangements for hanging baskets and to agree a way forward. (Paper OS2021/14)
 - 7.2 To consider how to encourage more planting outside premises on the **High Street**, in order to make it more attractive and encourage people to shop local.
- OS8. To discuss matters re **School Hill** and agree actions: -
- 8.1 Arrangements for watering of planters, and replanting as required.
 - 8.2 Weeding and spraying of the gravel area.
 - 8.3 Consider writing to the Electric Board about the poor condition of the sub-station.
- OS9. To discuss matters at **The Green, Low Bentham** and agree actions: -
- 9.1 Removal of swing.
 - 9.2 Consider installation of sign denying responsibility for damage caused by or on swing.
 - 9.3 Clearing of rubbish and/or brash from back corner.
- OS10. To discuss matters at **PHPF** and agree actions and/or a way forward regarding: -
- 10.1 To consider the quote for the regular maintenance and repair of the Cable Runway and Titan from Sovereign. (Circulated 25/03/21). (Paper OS2021/15)
 - 10.2 Consider writing to Old School Close housing developer reminding them that the council has a legal right of way to PHPF and that access should not be blocked.
 - 10.3 Replace missing top rail of fence around boggy area.
 - 10.4 Spray around the bottom of MUGA with Algone.
 - 10.5 Removal of ivy from trees, where it has been missed.
 - 10.6 Consider adding a bar in the gate at Hillside Road corner, to hold it up and stop it bending,
- OS11. To discuss matters at the **Cemetery** and agree actions: -
- 11.1 Consider installing a post and rail fence along the hedge.
 - 11.2 Consider removing the trees along the outside of the fence line on the north side.
 - 11.3 Consider obtaining quotes for stump grinding.
 - 11.4 Consider making agreements to clean and tidy the path through the field to the cemetery.
- OS12. To discuss matters regarding the **Heritage Trail update and footpaths** generally, and to agree actions: -
- 12.1 To agree action to take re broken stile below Staggarths, grid ref 675 683. (Paper OS2021/16)
 - 12.2 To agree action to take re broken wall beside stile at Mewith Lane near new House, grid ref 684 675. (Paper OS2021/17)
 - 12.3 To agree arrangements to sign post the different trails A, B and C, with colours to match the current colours as closely as possible, and to be long lasting.
 - 12.4 To finalise the design of the A4 trifold paper Heritage Trail map so that quotes may be obtained. (Paper OS2021/18)
- OS13. To consider obtaining three reports from tree specialists on what action to take re **the trees on Low Bentham Road**, opposite Felstead development, which are growing too close together.
- OS14. **Grass cutting and verges:** -
- 14.1 To review the position regarding weed spraying on verges and agree a way forward, and to agree a response to Sue Halsall's email on the subject. (Paper OS2021/19)
 - 14.2 To consider a request to delay to the mowing of verges, and to agree action and/or response. (Paper OS2021/20)
 - 14.3 To discuss recommendations for the grass-cutting tender document 2022/23 to 2024/25 and to agree a way forward.

OS15. To discuss a date and time for a benches tour.

OS16. To discuss the **bench renewal programme** for 2021/2022 and agree a way forward.

OS17. To receive and consider minor items / items for the next agenda.

OS18. Date of next meeting:

A handwritten signature in black ink, appearing to read 'Downey', written in a cursive style.

28/04/2021

Christine Downey
(Clerk/RFO)