



## BENTHAM TOWN COUNCIL

### MINUTES of the Open Spaces Committee on Monday 20 May 2019 at 7.30pm in the Wenningdale Room.

- Present: Cllrs Bridgeman (Chairman), Burton, Faraday, Handford and Marshall, and the Clerk Christine Downey.
- OS1 To elect a chairman for 2019/2020  
**RESOLVED: That Cllr Bridgeman be elected as Chairman of the Open Spaces Committee for the year 2019/2020**
- OS2 To receive apologies from members unable to attend  
**Apologies received from Cllrs Swales.**
- OS3 To Receive & Record any member's Disclosable Pecuniary Interest in relation to items on the agenda and to receive and decide members requests for DPI dispensations  
**None**
- OS4 To note and agree minutes of the previous meeting on 19<sup>th</sup> November 2018  
**RESOLVED: That the minutes of the meetings on 19<sup>th</sup> November 2018 and 18<sup>th</sup> February 2019 be agreed and signed.**
- OS5 To receive an update on the position with HAGS  
A site meeting with HAGS took place on Thu 21<sup>st</sup> March 2019 (minutes circulated 31/03/19). HAGS attended to conduct most of the required remedial work on Tue 9<sup>th</sup> April 2019, and intend to return to complete the last items in due course. A replacement panel for the MUGA had to be ordered and there was an expected 6-week delivery time.  
The Open Spaces committee walked PHPF on Wed 1<sup>st</sup> May 2019 to examine the remedial work (minutes circulated 20/05/19). Two new points that need rectifying were identified (twisted swing chains, and sinking wet pour at fireman's pole).  
The potential finger entrapment problem was referred to YLCA for advice. Their reply is that the details should be put to the Council's insurers (reply circulated 16/04/19). The Clerk discussed the matter with our insurance brokers who are happy to refer the matter to our insurers for us if we provide them with the details.  
**RESOLVED: Clerk to contact HAGS now that six-week order time has elapsed and find out when they are making final visit.**  
**RESOLVED: Clerk to inform HAGS of the new items that need attention.**  
**RESOLVED: Clerk to provide both sides of the argument regarding the potential finger entrapment issue to our insurance broker who will refer it to the insurer for consideration.**
- OS6 To discuss the signage at PHPF
- 6.1 Lettering for the PHPF sign at entrance  
Cllr Bridgeman provided a draft of the proposed wording for the sign.  
**RESOLVED: Cllr Bridgeman to finalise the wording.**  
**RESOLVED: Clerk to obtain quotes for engraving the wording.**
- 6.2 Reinforcing the four signs that are now bending  
**RESOLVED: To ask Yorkshire Dales Signage and Graphics to quote for fixing all 4 signs to 5mm or 6mm aluminium, rounding the corners and fixing them in place.**



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- 6.3 Repositioning the “stand clear of the swings at all times”  
**RESOLVED: To ask Yorkshire Dales Signage and Graphics to include moving this sign to its desired new position and riveting it to the railings in their quote.**
- OS7 To agree a way forward regarding access to PHPF for grass cutting and keys for the gate  
Cllr Bridgeman and Thomas Brown have a key to the gate.  
**RESOLVED: Clerk to ask Cllr Stannard if he has the key for the chain on the gate.**  
**RESOLVED: After Thomas Brown has been supplied with a key for the chain, a pin to be fitted to stop the gate being lifted off.**
- OS8 To discuss maintaining access through the gates on the housing development into PHPF  
**RESOLVED: Clerk to send a letter to the developers (Autumn Parks Developments) pointing out that clear access is required through the gate at all times.**
- OS9 To discuss the potential for 106 money from the housing developer  
**RESOLVED: Clerk to write to the developer inviting a contribution to the next phase of PHPF project which is hoped to be adult fitness equipment.**  
**RESOLVED: Cllr Handford to investigate grants and funding, with a view to a bid.**
- OS10 To receive an update on wheelie bin at PHPF  
A bin was ordered on 03/10/2018 from Colin Ridehalgh at Craven DC and District Councillor Linda Brockbank was chasing this up. On 03/01/19 staff in waste management at Craven reported that there was no record of a request, but agreed to sort it out. The clerk spoke to them again on 20/05/2019 and the matter was referred to Chris Fairhurst for attention. When this is resolved and the bin arrives it will be decided how to secure it to prevent it being blown over and Thomas Brown can be asked to do the necessary work.  
**RESOLVED: Clerk to keep on following up the order of bin with Craven DC.**
- OS11 To consider requirements for the new gate at PHF
- 11.1 Self-closing option  
**RESOLVED: To obtain quotes for a metal gate (not mesh), with vertical bars, and possibly a cross bar for strength.**
- 11.2 New gate posts  
**RESOLVED: To obtain quotes for two metal gate posts.**
- OS12 To award the contract for fencing along PHF  
**RESOLVED: Clerk to ask Hanafin’s for a new quote for the same length of fence, but to match the fence on the other side of the field – so height to be approximately 6ft. Quote to include metal gate and gate posts as detailed at 11.1 and 11.2.**  
**RESOLVED: Cllr Marshall to price the same option from Barclay & Mathieson, for supply only.**
- OS13 To agree a list of work on trees, shrubs and wooded area at PHPF  
**RESOLVED: Clerk to ask Thomas Brown to quote for the tree work as listed in minutes of walk of PHPF on 01/05/19.**
- OS14 To consider if it is possible to do something constructive with the large bank of earth at PHPF  
**RESOLVED: No further action at this time.**



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- OS15 To consider offering Cedar House School an area of PHPF for a wildlife garden  
**RESOLVED: Not to proceed with this proposal.**
- OS16 To consider the insurance on PHPF
- 16.1 Is the PHPF sign included
- 16.2 Is the fence included
- 16.3 Is the insurance for the whole field or separate items  
**RESOLVED: To be considered when the insurance is renewed in June 2019.**
- OS17 To receive and consider minor items / items for the next agenda  
**RESOLVED: Clerk to book a slot on the Dog Walk About with Richard Abdoollah for Cllr Handford.**  
**RESOLVED: Clerk to get more sticky signs about dog fouling.**  
**RESOLVED: Clerk to liaise with Cllr Handford re potential sites for three new bins**  
**RESOLVED: Cllr Bridgeman to conduct the weekly safety check on PHPF on Wednesday 29<sup>th</sup> May when clerk is on holiday.**  
**RESOLVED: Cllr Bridgeman to photograph brackets on fence and forward to Cllr Marshall.**  
**RESOLVED: Clerk to ask Thomas Brown for a quote for rolling the playing field which is very rough.**  
**RESOLVED: Items for the next agenda: -**  
Street Lighting Programme update.  
Road sign trimming – list to be compiled.  
Parish Caretaker budget to be reviewed.  
Overhanging growth on Sundial.
- OS18 Date of next meeting  
**RESOLVED: That the date for the next meeting will be Monday 10<sup>th</sup> June at 7.30pm in the Wenningdale Room.**  
**Apologies received in advance from Cllr Marshall.**

There being no further business, the meeting closed at 20.45