



BENTHAM TOWN COUNCIL

MINUTES of the Open Spaces Committee on Monday 10 June 2019 at 7.30pm in the Wenningdale Room.

- Present: Cllrs Bridgeman (Chairman), Burton, Faraday, Handford and Swales, and the Clerk Christine Downey.
- O19 To receive apologies from members unable to attend
Apologies received from Cllrs Marshall.
- O20 To Receive & Record any member's Disclosable Pecuniary Interest in relation to items on the agenda and to receive and decide members requests for DPI dispensations
None
- OS21 To receive an update re Street Lighting Programme
Peter Ball of NYCC has confirmed he will meet the Committee on Friday 21st June at 10.30 am in Grasmere Drive car park. Purpose is to discuss the two street lights in this area which were precepted for in 2019/2020. Also need to discuss odd light on Back Lane.
Cllrs Bridgeman and Faraday will be unable to attend and send their apologies in advance.
Cllrs Burton and Handford will attend.
- OS22 To receive an update on PHPF
- a Position re HAGS and remedial work
HAGS will attend PHPF on 13th and 14th June to do the agreed remedial work. Ben Worley will be on site on 13th, and John Grayson will be on site on 14th. The Clerk will visit the site on both days.
HAGS have been asked to deal with the wet pour on the first day of their visit, to ensure that it is satisfactory before they leave on the second day.
HAGS have been advised that the insurance company are concerned about the finger entrapment issue and have instructed us to pursue this matter with them. They have, therefore, been asked to remedy this point on 13th and 14th June visits.
- b Position re insurance
RESOLVED: Clerk to call the insurance broker and clarify whether the "hold" on cover for MUGA means cover has been withdrawn or not.
RESOLVED: If insurance cover for the MUGA has been withdrawn clerk to lock the gate on MUGA and put up a sign saying the closure is temporary.
- c Review of inspection reports and findings
Findings from Annual Inspection Report of 12/11/2018
- 1 Toddler Swing – finding 3 (page 6) – the shackle bolt appears to be too small for the shackle, only a couple of threads used – Replace the shackle or bolt.
RESOLVED: Clerk to ask HAGS if this has been done, and to add it to list of remedial action points if not.
- 2 Spring Tractor – finding 1 (page 7) – the fixings securing the seat to the spring body are slightly loose – Re secure fixings.
It was reported that this issue has been resolved.
- 3 MUGA – finding 1 (page 8) – a clearly visible sign should be provided in a prominent position with the wording as detailed BS EN 1531 – the equipment is not intended for children less than 3 years old / the warning "Do not climb on the framework or nets / the warning "Do



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not hang on the ring" (if provided" / the warning "Do not wear rings or jewellery / name and number of the administrator / number to call in case of accident.

RESOLVED: Clerk to ask Yorkshire Dales Signs to quote for this when quoting for reinforcing the existing four signs.

- 4 Cable Runway – finding 1 (page 9) – We have completed a visual inspection of the cable and fixing points from ground level; however, it is not possible to fully inspect the cable and fixings without either hiring equipment to gain access or removing the cable and inspecting at ground level. We recommend that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for damage, security or internal rusting, this will help to ensure the continued safe use of the equipment – Inspect in accordance with the manufacturer’s recommendations.

RESOLVED: Clerk to ask HAGS for full details of their recommendations for inspecting the main cable and fixing security for damage, security or internal rusting.

- 5 Cable Runway – finding 2 (page 9)
The seat connection cannot be inspected without dismantling the seat – dismantle the seat to inspect the seat connection for wear.

RESOLVED: Ask HAGS to do this on 13th / 14th June visit.

- 6 Cable Runway – finding 3 (page 9)
The cable way is fast and sends the user past 45 deg on hitting the bump stop – adjust cableway speed.

RESOLVED: To be added to list of remedial action points for HAGS to address on 13th and 14th June.

- 7 Cable Runway – finding 4 (page 9)
The seat is less than 2 meters from the post when extended at 45degrees at the end of the area of travel – Adjust the cable stop position to ensure the minimum distance is maintained.

RESOLVED: To be added to list of remedial action points for HAGS to address on 13th and 14th June.

- 8 Titan – finding 1 (page 10) – The Seat cannot be inspected without dismantling the seat – dismantle the seat to inspect the seat connection for wear.

RESOLVED: Ask HAGS to do this on 13th / 14th June visit.

- 9 Sign into toddler area – finding 1 (page 14) – it is recommended that information signs with emergency contact details are installed at each entrance/exit point to the playground – Provide in accordance with the recommendations set out in BS EN 1176.

RESOLVED: Add to Open Space job list.

- 10 PH signs at entrance – finding 1 (page 15) – There are trip hazards at the edge of the surface – Reinstate surrounding surface levels to remove the trip points.

RESOLVED: To be considered at the next Open Spaces meeting.

OS23 To receive an update on the Open Spaces budget
Figures to date were circulated and discussed.

OS24 To agree a way forward regarding memorial inspection
RESOLVED: Cllr Handford and the Clerk to test in July 2019.

OS25 To discuss the grass cutting
a Position at Playing Field
RESOLVED: Clerk to reply to Lisa Guy confirming that the contractor is doing what the Council have contracted him to do, and that picking up the grass was not budgeted for.



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Suggest that the Playing Field Association may like to apply for a ward member grant from the district councillors (details on Craven DC website).

- b To review and agree the procedure for the monitoring of the grass cutting
RESOLVED: To accept the monthly work sheets that Thomas Brown is preparing and submitting with his invoice.
- c Review of maps and contracts
RESOLVED: Riverside of B6480 between Myers and Huw Grey to be left alone and not cut, this stretch to form part of the 10% unmown grassland.
REOLVED: Stretch from Colin Bane’s gate to Harley Close. To cut this stretch now and again when next required (probably September). Clerk to ask Thomas Brown to quote. To be paid for out of Parish Caretakers budget.

OS26 To agree who is to be awarded the Parish Caretakers job
Andrew Tennant has been asked to quote and is not interested in this work.
RESOLVED: Thomas Brown agreed as Parish Caretaker, costs and conditions are dealt with in his grass cutting contract.

OS27 To discuss the benches survey
RESOLVED: To be discussed again at next Open Spaces meeting and to proceed then with some replacements if budget allows at that time. And if budget does not allow then precept for it for next year.

OS28 To discuss the Open Spaces jobs

JOB	RESOLUTION	COST
Cemetery – clean paths with power washer	RESOLVED: Proceed	80.00
Goodenber Play Area – To clean and power wash paths	RESOLVED: Proceed	150.00
Verge along Low Bentham Rd – Trim back bush/tree and place branches back in field	RESOLVED: Proceed	60.00
Roll PHPF with heavy roller	RESOLVED: Proceed	180.00
Verge on Mill Lane – to clear up verge and place brash/debris on banking	RESOLVED: Proceed	120.00

JOB	RESOLUTION	COST
Cemetery – To cut down and take away tree from south side fence.	RESOLVED: Leave until October OS meeting and then proceed if budget allows at that time.	220.00
Cemetery – to prune and remove trees from east side.	RESOLVED: Leave until October OS meeting and then proceed if budget allows at that time.	160.00
Cemetery – to repair fence on south side (including materials)	RESOLVED: Leave until October OS meeting and then proceed if budget allows at that time.	170.00



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PHPA – Tree work and ivy removal	RESOLVED: Leave until October OS meeting and then proceed if budget allows at that time.	800.00
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RESOLVED: Not to move the daffodils along the Low Bentham Rd verge.

RESOLVED: Clerk to instruct Thomas Brown to put in pin to stop gate being lifted off at PHPF.

RESOLVED: Not to have a stile or pedestrian gate at top end of stretch of new fence at PHPF.

RESOLVED: To discuss new fence at PHPF at next full council meeting.

RESOLVED: Clerk to try and obtain three quotes for installation of the new fence if the Council sources the parts. (Try Thomas Brown, Robert Taylor and Brian Hewitt)

- OS29 To receive an update re walk around the parish with the environmental health officer from Craven DC to visit the hot spots for dog fouling
RESOLVED: Cllr Handford will conduct walk with Wayne Gray at 10am on 14th June 2019, to start at Town Hall. Will discuss the possibility of three new bins and their sites.
- OS30 To discuss the weed spraying at Mill Lane
 The only spraying done by Thomas Brown is a very narrow strip at the edge of verges to allow them to be strimmed properly.
RESOLVED: no further action.
- OS31 To agree a way forward regarding the footpath near the trout farm in Low Bentham
RESOLVED: To be discussed at next meeting.
- OS32 To receive and consider minor items / items for the next agenda
 Craven DC have been sent a map of PHPF position in order to deliver the green bin. The next full council meeting will be asked to consider the way forward regarding funding application(s) for adult gym equipment at PHPF, which Cllr Handford is researching.
- OS33 Date of next meeting
RESOLVED: Provisionally Monday 21st October 2019, to be confirmed in due course.

There being no further business, the meeting closed at 20.55