



BENTHAM TOWN COUNCIL

Town Clerk
Bentham Town Hall, Station Road,
Bentham, Lancaster LA2 7LH
Tel/Fax: 015242 62587
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Tuesday 25th June 2024

**There will be a Meeting of Bentham Town Council on
Monday 1st July 2024, at 7:30pm
in the Lower Hall of Bentham Town Hall. The Public and Press are invited to attend.**

**The Press and Public may not speak when the Council is in session, but they may make points during the
“Comments and Concerns” item on the agenda below.**

**Background papers are available for viewing by appointment before the meeting. They will be circulated to
Councillors in the days before the meeting.**

C Burrow

**Claire Burrow
Town Clerk**

AGENDA

- 58 **Apologies** from members unable to attend: -
58.1 To Note Apologies for absence given in advance of the meeting.
58.2 To consider acceptance of reasons for absence – if consideration of reason requested.
- 59 **Declaration of Interest:** -
59.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
59.2 To Approve Dispensation Requests – if dispensation request received.
- 60 **To receive Comment & Concerns:**
Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
- 61 To **Confirm the amended Minutes** of the meeting on Tuesday 7th May 2024, as a true and accurate record.
- 62 To **Confirm the Minutes** of the meeting on Monday 3rd June 2024, as a true and accurate record.
- 63 To **Confirm the Minutes** of the previous meeting on Monday 17th June 2024, as a true and accurate record.
- 64 To receive the **Police Report** & allow members to ask questions for information - If any.
- 65 To receive a **Report from NYC Councillor** (for information only) - If any
- 66 To consider and comment upon **New Planning Applications:**

66.1 ZA24/26027/FUL Demolition of existing dwelling and erection of replacement dwelling with alterations to the access from Low Bentham Road Westering, Low Bentham Road, High Bentham, Lancaster, LA2 7BS,

67 To **receive and note** the following planning decision/information:

67.1 ZA24/25897/HH Single storey wood store and personal workshop extension to the existing detached garage. Burrow Barn, Low Bentham Road

Grants Householder Planning Permission

67.2 ZA23/25515/FUL Change of use of land for the siting of lodge style caravans, including 1no. warden's lodge., Bentham Golf Course, Robin Lane

Grants Householder Planning Permission

67.3 ZA24/25978/FUL First floor rear extension Independent Financial Services, 43 Main Street, High Bentham, Lancaster

Grants Householder Planning Permission

68 **Financial Matters:**

68.1 To receive and note current bank balances as at 12:00pm Tuesday 25th June 2024 £93,375.41

68.2 To note the pre-agreed contractual payments.

68.3 To note the payments previously authorised: Clerk, Caretaker and Cleaner contracted wages.

68.4 To approve the payments.

69 To **receive information on the following ongoing issues and decide further action** where necessary:

69.1 To note the electrical inspection was carried out on 24.06.24.

69.2 To note update requested on Japanese Knotweed treatment on 18th June, technicians will visit site on 3rd July, then give feedback.

70 To **sign** the paperwork for the purchase of School Hill land.

71 **Highways Matters:**

71.1 To consider parking issues at the dropped kerb opposite the Co-op. (Cllr Marshall)

72 To receive an update on the **Whole Town Boost Programme** and to consider further action.

73 **Town Hall Matters:**

73.1 To consider the quote regarding the emergency lights.

73.2 To consider the quotes regarding the automatic door running gear replacement.

73.3 To consider a valuation of the Town Hall for insurance purposes from recommended list.

74 To receive feedback from the **Buildings Committee:**

74.1 List of priorities within the Town Hall after Council Walk around.

75 To consider a **budget for the website re-design**, ensuring Website Content Accessibility Guidelines (WCAG) are adhered to, making it more user friendly with an updated theme and the purchase of gov.uk. **Potential up to £2000.**

- 76 **Correspondence received:** To receive information on the following new correspondences and decide further action, if any:
- 76.1 'No Mow May and September' from Members of the Public.
 - 76.2 'Vehicle Speed Concerns' letter from Member of the Public.
 - 76.3 The Executive meeting where the recommendations on the Home to School Travel Policy consultation will be considered has been rescheduled for Tuesday 16th July 2024 venue to be confirmed. Questions or statements submitted to NYC before 9th July 2024.
 - 76.4 Update from Angus Fire.
- 77 To receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
- 78 Items for next meeting **and minor items for information** only.
- 79 Date of **next meeting**.

C Burrow

Claire Burrow

Town Clerk

Tuesday 25th June 2024